CAN I SHARE SENSITIVE PII (SPII)?
10.08.2015

START

Is the information you intend to share SPII?

YES

Did you verify that sharing the SPII is allowed in conformance with policy? www.privacy.wv.gov/policies

NO

Privacy issues are not a consideration in this data sharing.

YES

Have you verified that everyone you are sharing the SPII with has a business need to know?

NO

DO NOT SHARE

YES

Will you share only the minimum amount of SPII to accomplish the business need?

NO

YES

Share in a secure way.

SPII – Sensitive Personally Identifiable Information: Those elements of PII that must receive heightened protection due to legal or policy requirements such as:
- Social Security numbers
- Credit card numbers
- Health and medical data
- Driver License numbers
- Individual financial account numbers
- Discipline or grievance information.